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Knapp Fasteners Inc. is a privately owned fastener distributor located in Cambridge Ontario. Since its establishment in 1987, Knapp Fasteners has strived for exceptional service and going the extra mile for our customers. We set high standards for ourselves and are proud to be an ISO 9001:2015 certified company. Knapp Fasteners offers a welcoming and respectful environment, company gym and competitive wages.

We are looking for an enthusiastic and personable team player to join our Warehouse. You would be responsible for picking, packing, and shipping customer orders.

Hours: Monday to Friday between 8am - 5pm, 40 hours per week

## The Nuts and Bolts of What You'll Be Doing

- Following all company policies and ISO 9001:2015 work procedures
- Accurately picking, packing and shipping orders per customer or work instructions.
- Assisting customers at the service counter, and doing local deliveries and pickups when required
- Communicating shipping and receiving information with other departments
- Other related duties as required

## What You Bring

- Ability to demonstrate strong organization and attention to detail
- Ability to perform basic math calculations accurately for inventory counts and measurements
- Ability to work in a fast-paced environment and adapt well to changing priorities
- Work well in a team environment
- Ability to safely lift 40-60lbs
- Valid forklift license is an asset
- Valid driver's license is an asset

## What It Takes to Succeed

- A winning attitude with a commitment to quality and service
- Respect for others
- Dedicated and hard-working
- Honest and a positive attitude
- Results-focused
- Commitment to confidentiality

If you are interested in this position, please send your resume and cover letter to [hr@knappfast.com](mailto:hr@knappfast.com). We welcome applications from people with disabilities and accommodations are available on request for candidates taking part in all aspects of the recruitment and selection process.