

520 Boxwood Drive, Cambridge, Ontario, Canada N3E 0A6 Phone: 519-653-4558 • Fax: 519-653-0294

#### Who We Are

Knapp Fasteners Inc. is a family-owned fastener distributor located in Cambridge, Ontario shipping across Canada and the globe. Since establishment in 1987, we have strived for exceptional service and going the extra mile for all our customers. We set high standards for ourselves and are proud to be an ISO 9001:2015 certified company.

We believe that having a happy, collaborative culture transcends to our clients and our productivity. Monthly Team building competitions, company lunches, outdoor patio, company gym, and a great team of people all contribute to our success over the last 36 years in business. It is common for clients to comment when they visit our facility on how happy and professional our team of people are here at Knapp Fasteners. If this type of culture is something that you value - we want to hear from you.

#### **Warehouse Kitter**

Hours: 40hrs/week

Schedule: Monday-Friday Day 8hr Day Shift

Location: 520 Boxwood Dr. Cambridge, ON N3E 0A6 – reliably commute or plan to relocate before

starting work

### The Nuts and Bolts of What You'll Be Doing

- Following all company policies and ISO9001:2015 work procedures, along with keeping a clean and tidy workspace.
- Picking goods, assembling kits and shipping per customers work instructions.
- Communicating necessary information with other departments.
- Being a team player and helping where needed- being flexible to the needs of our organization is paramount. This could include VMI (Vendor Managed Inventory), deliveries, and other related duties as required.
- A positive attitude is super important! We strive hard for a supportive, happy company culture where people treat each other & our clients with genuine kindness and courtesy.

# **What You Bring**

- Excellent attention to detail and accuracy are critical
- Knowledge of fasteners is an asset but not required
- Ability to work in a fast-paced environment and adapt well to changing priorities
- Ability to safely lift 40-50 LBS
- Candidate must be a team player and collaborate well with others
- High School diploma or higher required
- Basic computer and math skills required
- A valid forklift and drivers license is an asset but not required
- Looking for an individual that is dependable, self-motivated, flexible, organized and takes pride
  in producing their best work each day. Knapp is an award-winning company for excellent
  customer service and upholding that level of service for our clients is an essential part of whom
  we are and whom we serve.

Knapp Fastener's is committed to providing a barrier-free interview process and accommodating applicants' needs in accordance with Accessibility for Ontarians with Disabilities Act (AODA) and the Ontario Human Rights Code. Should you be selected for an interview, please make us aware if you require any accommodations during the recruitment process.

### What We Can Offer You

We are proud to provide a great place for our employees to come to work with a strong company culture. Knapp Fasteners offers our employees:

- Competitive salaries
- Extended healthcare benefits including dental care, life insurance, vision care
- RRSP savings plan with employer contribution
- On-site fitness facility
- On-site parking
- Monthly team lunches and social activities

## **How to Apply**

Send your resume to <a href="mailto:jenny@knappfast.com">jenny@knappfast.com</a>. We look forward to hearing from you.